

WESTERN SOCIETY FOR FRENCH HISTORY
GUIDELINES FOR AUTHORS

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DUE DATE: 1 January 2009 is the due date for all materials, including copyright permission forms. No second call will be issued for errant or late articles.

FORMAT: Please submit your articles via email as attachments in MSWord to the email address below. If you do not have email access, you may submit a hardcopy with a computer disk containing your article in MSWord. The hardcopy and disk must be postmarked by 1 January 2009.

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COPY: Please retain a copy of your contribution. Articles submitted for publication consideration will not be returned to authors.

STYLE: *The Chicago Manual of Style* [CMS] 15th ed. is the stylebook used for the *Proceedings*. **TYPESCRIPTS SHOULD CONFORM TO ITS RECOMMENDATIONS AS CLOSELY AS POSSIBLE.** References are given below to CMS and the appropriate section numbers. Articles not conforming to the proper style will be returned to authors and will not be considered for publication until submitted as requested.

DATES: Dates should all be European (diplomatic) style, e.g. 14 July 1789; 1790s (no apostrophe); hyphenate mid-1990s. No internal punctuation when using just month and year (e.g. the events of August 1914 were decisive). See CMS 9:33-9:40.

LANGUAGE : Articles are usually published in English; they may be published in French if they were presented in French at the meeting. Use English rather than French whenever possible (e.g. old regime instead of *ancien régime*, generality instead of *généralité*, nobility instead of *noblesse*). Translate ALL quotations into English unless the French version is vital for clarity, accuracy, or pungency. If a French term is necessary, please put an English translation in parenthesis after the French.

Use American, not British, spelling (honor, not honour; labor, not labour).

Carefully check accent marks in titles, names, etc.

LENGTH: Five thousand words is the maximum length for articles (including notes, charts, maps, graphs). This is about 20 pages double-spaced.

NOTES: Please use the footnoting function in MSWord, and remember to double-space notes. Follow *CMS* chapter 16 as a guide for the format of notes. Use short titles for later references: **no Latin references** (op. cit., loc. cit.) with the exception of *ibid*.

TYPING: **All text must be double-spaced**, even quotations and footnotes. Do not justify the right margin. Please prepare text in Microsoft Word. We have the ability to read either Macintosh or Windows versions of Word.

Please send manuscripts by 1 January 2009 to:

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